

**REQUIREMENTS FOR ISSUANCE OF POLICE CLEARANCE CERTIFICATES  
FOR FOREIGNERS/TANZANIANS PROCESSING POLICE CERTIFICATES  
WHILE ABROAD**

1. Fingerprints (Ten prints) taken and authorized by police authority from country of residence (at the time of application)
2. Covering letter from police
3. Copy of Passport (Travel document) – a page that shows personal particulars.
4. One passport size picture
5. Payment is USD 25.
6. Reason for Payment: **POLICE CLEARANCE CERTIFICATE**
7. Your Covering letter requesting for police clearing certificate should include your easiest means of communication, telephone number (Preferably) or email and full address where the certificate will be sent.

Upon completion of the above, please send them to: -

**Forensic Bureau Department  
P.O. Box 9094  
Dar Es Salaam  
Tanzania**

8. On receiving it, Forensic Bureau Department will process and send you a control number for payment.
9. After confirming your payment, a certificate will be sent to you.